

MEETING AGENDA



Meeting Date: April 17, 2020
Meeting Time: 10:00 AM
Project Name: Peabody Welch Elementary School
Project Number: MP20-117
Meeting Purpose: SBC Meeting No. 1

1. Call to Order:
2. Approval of Minutes:
 - (TBD) SBC Meeting Minutes. Vote Expected.
3. Invoices Submitted for Approval:
 - Invoices may be submitted in the meeting for approval by the SBC
4. Introduction of the OPM, Dore & Whittier
5. SBC Organization
6. COP Approval Process
7. Communication Protocol
 - File Sharing
8. SBC Goals
9. Draft Schedule
10. SBC Meeting Schedule, Formats, Invitations
11. Community Outreach
12. Working Group Description and Member Spreadsheet
13. Budget Tracking System
14. Architect RFS Review
 - DSP Subcommittee Recommendation and Approval
 - RFS Subcommittee Review and Approval
15. Contract Approval
16. Architect Selection Committee
 - 3 Representatives to represent the district at the MSBA Designer Selection Panel in Boston
17. Other Topics not Reasonably Anticipated 48 hours prior to the Meeting
18. Public Comment
19. Next Meetings
20. Adjourn